

PROSIECT GWYRDD JOINT COMMITTEE MEETING

19 May 2020, 11.00 am

LOCATION: Remote Meeting

Present:

Elected Members:

Councillor Chris Weaver, Cardiff Council

Councillor Colin Gordon, Caerphilly County Borough Council

Councillor Phil Murphy, Monmouthshire County Council

Councillor Jane Pratt, Monmouthshire County Council

Councillor Roger Jeavons, Newport City Council

Councillor Peter G King, Vale of Glamorgan Council

Councillor Eddie Williams, Vale of Glamorgan Council

Officers:

Andrew Williamson, Cardiff Council

Sian Humphries, Cardiff Council

Matthew Wakelam, Cardiff Council

Marc Falconer, Cardiff Council

Andrea Redmond, Cardiff Council

Gary Jones, Cardiff Council

Julie Baker, Cardiff Council

Anna Rees, Cardiff Council

Robert Hartshorn, Caerphilly County Borough Council

Laura Carter, Monmouthshire County Council

Sylvia Gonzalez-Lopez, Newport City Council

No	Item	Action
----	------	--------

No	Item																							
16	<p>Apologies for Absence Apologies were received from Councillors Michael, George and Truman</p>																							
17	<p>Declarations of Interest None received.</p>																							
18	<p>Minutes The minutes of the previous meeting were agreed as a correct record.</p>																							
19	<p>Matter Arising from the Minutes To remove Councillor Gordon from the attendee list of previous meeting.</p>																							
20	<p>Prosiect Gwyrdd Update Report for Joint Committee Members were advised that in March this year Viridor's parent company, Pennon Group, announced that it has agreed the sale of Viridor to KKR an infrastructure investment fund. The transaction is expected to complete in the summer of this year.</p> <p>During 2019/20 a total of 170,071.63 tonnes of residual waste was sent to the Prosiect Gwyrdd Contract and was all processed at the Trident Park ERF being 45% of the facility's total input. This was against a projected profile of 168,680 tonnes.</p> <p>Quantity of Contract Waste Delivered by Each Partner Authority in 2019/20</p> <table border="1"> <thead> <tr> <th>Authority</th> <th>2019/20 Tonnage</th> </tr> </thead> <tbody> <tr> <td>Cardiff</td> <td>77,873</td> </tr> <tr> <td>Caerphilly</td> <td>31,642</td> </tr> <tr> <td>Monmouthshire</td> <td>17,310</td> </tr> <tr> <td>Newport</td> <td>27,111</td> </tr> <tr> <td>Vale of Glamorgan</td> <td>16,316</td> </tr> <tr> <td>Total Prosiect Gwyrdd</td> <td>170,072</td> </tr> </tbody> </table> <p>From the Prosiect Gwyrdd Contract Waste delivered 26,872 tonnes of Incinerator Bottom Ash was recycled, 1,166 tonnes of the Air Pollution Control Residue was recycled, 3,364 tonnes of ferrous metals was recycled and a further 455 tonnes of other metals were recycled. During the year 16.24 tonnes of contract waste was sent to landfill and 776 tonnes of Air Pollution Control Residue was landfilled.</p> <p>In 2019/20 Viridor achieved all of the five Key Targets:</p> <table border="1"> <thead> <tr> <th>Key Target</th> <th>Target Percentage</th> <th>Actual Percentage</th> </tr> </thead> <tbody> <tr> <td>The Contractor's Guaranteed Unprocessed Landfill Target Percentage</td> <td>0.0%</td> <td>0.0%</td> </tr> <tr> <td>The Contractor's Guaranteed Maximum Percentage of Contract Waste to Landfill</td> <td>2.1%</td> <td>0.47%</td> </tr> </tbody> </table>	Authority	2019/20 Tonnage	Cardiff	77,873	Caerphilly	31,642	Monmouthshire	17,310	Newport	27,111	Vale of Glamorgan	16,316	Total Prosiect Gwyrdd	170,072	Key Target	Target Percentage	Actual Percentage	The Contractor's Guaranteed Unprocessed Landfill Target Percentage	0.0%	0.0%	The Contractor's Guaranteed Maximum Percentage of Contract Waste to Landfill	2.1%	0.47%
Authority	2019/20 Tonnage																							
Cardiff	77,873																							
Caerphilly	31,642																							
Monmouthshire	17,310																							
Newport	27,111																							
Vale of Glamorgan	16,316																							
Total Prosiect Gwyrdd	170,072																							
Key Target	Target Percentage	Actual Percentage																						
The Contractor's Guaranteed Unprocessed Landfill Target Percentage	0.0%	0.0%																						
The Contractor's Guaranteed Maximum Percentage of Contract Waste to Landfill	2.1%	0.47%																						

No	Item	Action																						
	The Contractor's Guaranteed IBA Recycling Target Percentage	100.0%	100.0%																					
	The Contractor's Guaranteed BMW Diversion Target Percentage	100.0%	100.0%																					
	the Contractor's Guaranteed Unreprocessed IBA Target Percentage	0.0%	0.0%																					
	<p>As a requirement of revenue support from WG the facility is required to be CHP ready and to achieve and maintain R1 Status. Trident Park submitted the final stage 3 report to Natural Resources Wales confirmed with an annual figure of 0.78 which is in excess of the 0.65 requirement and 0.02 higher than last year. This classifies Trident Park as a recovery facility.</p> <p>The Incinerator Bottom Ash is currently being recycled by Days Aggregates at their facility in Avonmouth. A proportion of the incinerator bottom ash continues to be transported by rail.</p> <p>The Air Pollution Control Residue is currently either being recycled by O.C.O. Technology Ltd at their facility in Avonmouth or landfilled by Grundon (Waste) Ltd at their Gloucestershire facility.</p> <p>With reference to the Community and Community Benefit Fund, Members were advised that during 2019/20 the Prosiect Gwyrdd Community Benefits Fund Panel met three times where a total of £43,846.93 was awarded between twenty-seven community initiatives based with the Prosiect Gwyrdd Partnership Local Authority areas.</p> <p>The Breakdown of 2019/20 Prosiect Gwyrdd and Viridor Community Fund Awards were as follows:</p> <table border="1" data-bbox="336 1402 1433 1709"> <thead> <tr> <th data-bbox="336 1402 887 1473">Authority</th> <th data-bbox="903 1402 1206 1473">Number of Projects</th> <th data-bbox="1222 1402 1433 1473">Total Value</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1480 887 1518">Caerphilly County Council</td> <td data-bbox="903 1480 1206 1518">2</td> <td data-bbox="1222 1480 1433 1518">£2,250.00</td> </tr> <tr> <td data-bbox="336 1525 887 1563">Cardiff Council</td> <td data-bbox="903 1525 1206 1563">11</td> <td data-bbox="1222 1525 1433 1563">£17,354.31</td> </tr> <tr> <td data-bbox="336 1570 887 1608">Monmouthshire County Council</td> <td data-bbox="903 1570 1206 1608">2</td> <td data-bbox="1222 1570 1433 1608">£4,692.77</td> </tr> <tr> <td data-bbox="336 1615 887 1653">Newport City Council</td> <td data-bbox="903 1615 1206 1653">7</td> <td data-bbox="1222 1615 1433 1653">£10,986.93</td> </tr> <tr> <td data-bbox="336 1659 887 1697">Vale of Glamorgan Council</td> <td data-bbox="903 1659 1206 1697">4</td> <td data-bbox="1222 1659 1433 1697">£7,764.00</td> </tr> <tr> <td data-bbox="336 1704 887 1709">Projects working across all areas</td> <td data-bbox="903 1704 1206 1709">1</td> <td data-bbox="1222 1704 1433 1709">£798.92</td> </tr> </tbody> </table> <p>Members were also provided with a Breakdown of 2019/20 Prosiect Gwyrdd and Viridor Community Fund Awards, per Local Authority.</p> <p>Details of the funding criteria and how to apply can be found at: https://viridor.co.uk/our-operations/energy/energy-recovery-facilities/cardiff-erf/community</p> <p>During 2019/20 the number of groups visiting Trident Park was 76, with a total of 1,134 visitors.</p>			Authority	Number of Projects	Total Value	Caerphilly County Council	2	£2,250.00	Cardiff Council	11	£17,354.31	Monmouthshire County Council	2	£4,692.77	Newport City Council	7	£10,986.93	Vale of Glamorgan Council	4	£7,764.00	Projects working across all areas	1	£798.92
Authority	Number of Projects	Total Value																						
Caerphilly County Council	2	£2,250.00																						
Cardiff Council	11	£17,354.31																						
Monmouthshire County Council	2	£4,692.77																						
Newport City Council	7	£10,986.93																						
Vale of Glamorgan Council	4	£7,764.00																						
Projects working across all areas	1	£798.92																						

No	Item	Action																																																								
	RESOLVED: to note the report.																																																									
21	<p>Prosiect Gwyrdd 2019/20 Outturn and Annual Financial Return</p> <p>Members were advised that this report presents the draft, unaudited Financial Annual Return for the year ended 31st March 2020 prior to the statutory deadline of 31st May 2020. The Joint Committee will be asked to approve the unaudited Annual Return and following their approval, the document will be available for public inspection and then submitted to the Wales Audit Office (WAO) to undertake the external audit of this return.</p> <p>Regulation 14 states that smaller local government bodies (those with annual income and expenditure below £2.5 million) can prepare their accounts in the form of an Annual Return replacing the obligation to produce a full Statement of Accounts.</p> <p>Table 1 below provides a comparison of the 2019/20 outturn with the budget. This highlights a gross expenditure outturn of £142,485, a decrease of £101,175 compared to the original 19/20 gross expenditure budget of £243,660. After including the Partner Contribution rebate of £50,000 (£10,000 per partner) the net underspend for 2019/20 is £51,175.</p> <p style="text-align: center;"><u>Table 1: 2019/20 Summary Monitoring Position</u></p> <table border="1" data-bbox="459 1178 1458 2074"> <thead> <tr> <th data-bbox="459 1178 1007 1368"></th> <th data-bbox="1007 1178 1182 1368">2019/20 Budget £</th> <th data-bbox="1182 1178 1358 1368">2019/20 0 Outturn £</th> <th data-bbox="1358 1178 1458 1368">2019/20 0 Variance £</th> </tr> </thead> <tbody> <tr> <td data-bbox="459 1368 1007 1406"></td> <td data-bbox="1007 1368 1182 1406"></td> <td data-bbox="1182 1368 1358 1406"></td> <td data-bbox="1358 1368 1458 1406"></td> </tr> <tr> <td data-bbox="459 1406 1007 1444">Project Team</td> <td data-bbox="1007 1406 1182 1444">182,178</td> <td data-bbox="1182 1406 1358 1444">153,433</td> <td data-bbox="1358 1406 1458 1444">-28,745</td> </tr> <tr> <td data-bbox="459 1444 1007 1482">Supplies & Services</td> <td data-bbox="1007 1444 1182 1482">23,470</td> <td data-bbox="1182 1444 1358 1482">11,030</td> <td data-bbox="1358 1444 1458 1482">-12,440</td> </tr> <tr> <td data-bbox="459 1482 1007 1520">Committee & Support Services</td> <td data-bbox="1007 1482 1182 1520">8,760</td> <td data-bbox="1182 1482 1358 1520">8,165</td> <td data-bbox="1358 1482 1458 1520">-595</td> </tr> <tr> <td data-bbox="459 1520 1007 1559">External Advisors</td> <td data-bbox="1007 1520 1182 1559">50,120</td> <td data-bbox="1182 1520 1358 1559">0</td> <td data-bbox="1358 1520 1458 1559">-50,120</td> </tr> <tr> <td data-bbox="459 1559 1007 1597">Contingency</td> <td data-bbox="1007 1559 1182 1597">20,000</td> <td data-bbox="1182 1559 1358 1597">0</td> <td data-bbox="1358 1559 1458 1597">-20,000</td> </tr> <tr> <td data-bbox="459 1597 1007 1635">Organics Contribution</td> <td data-bbox="1007 1597 1182 1635">-40,868</td> <td data-bbox="1182 1597 1358 1635">-30,143</td> <td data-bbox="1358 1597 1458 1635">10,725</td> </tr> <tr> <td data-bbox="459 1635 1007 1753">Gross Expenditure</td> <td data-bbox="1007 1635 1182 1753">243,660</td> <td data-bbox="1182 1635 1358 1753">142,485</td> <td data-bbox="1358 1635 1458 1753">101,175</td> </tr> <tr> <td data-bbox="459 1753 1007 1792"></td> <td data-bbox="1007 1753 1182 1792"></td> <td data-bbox="1182 1753 1358 1792"></td> <td data-bbox="1358 1753 1458 1792"></td> </tr> <tr> <td data-bbox="459 1792 1007 1830">Partner Contributions</td> <td data-bbox="1007 1792 1182 1830">-185,000</td> <td data-bbox="1182 1792 1358 1830">-135,000</td> <td data-bbox="1358 1792 1458 1830">50,000</td> </tr> <tr> <td data-bbox="459 1830 1007 1868">Net Expenditure</td> <td data-bbox="1007 1830 1182 1868">58,660</td> <td data-bbox="1182 1830 1358 1868">7,485</td> <td data-bbox="1358 1830 1458 1868">-51,175</td> </tr> <tr> <td data-bbox="459 1868 1007 1957">Appropriations (from) / to Joint Committee Reserve A/c</td> <td data-bbox="1007 1868 1182 1957">-58,660</td> <td data-bbox="1182 1868 1358 1957">-7,485</td> <td data-bbox="1358 1868 1458 1957">51,175</td> </tr> <tr> <td data-bbox="459 1957 1007 2074">Projected Balance of the Joint Committee Reserve A/c as at 31.03.2020</td> <td data-bbox="1007 1957 1182 2074"></td> <td data-bbox="1182 1957 1358 2074">323,863</td> <td data-bbox="1358 1957 1458 2074"></td> </tr> </tbody> </table>			2019/20 Budget £	2019/20 0 Outturn £	2019/20 0 Variance £					Project Team	182,178	153,433	-28,745	Supplies & Services	23,470	11,030	-12,440	Committee & Support Services	8,760	8,165	-595	External Advisors	50,120	0	-50,120	Contingency	20,000	0	-20,000	Organics Contribution	-40,868	-30,143	10,725	Gross Expenditure	243,660	142,485	101,175					Partner Contributions	-185,000	-135,000	50,000	Net Expenditure	58,660	7,485	-51,175	Appropriations (from) / to Joint Committee Reserve A/c	-58,660	-7,485	51,175	Projected Balance of the Joint Committee Reserve A/c as at 31.03.2020		323,863	
	2019/20 Budget £	2019/20 0 Outturn £	2019/20 0 Variance £																																																							
Project Team	182,178	153,433	-28,745																																																							
Supplies & Services	23,470	11,030	-12,440																																																							
Committee & Support Services	8,760	8,165	-595																																																							
External Advisors	50,120	0	-50,120																																																							
Contingency	20,000	0	-20,000																																																							
Organics Contribution	-40,868	-30,143	10,725																																																							
Gross Expenditure	243,660	142,485	101,175																																																							
Partner Contributions	-185,000	-135,000	50,000																																																							
Net Expenditure	58,660	7,485	-51,175																																																							
Appropriations (from) / to Joint Committee Reserve A/c	-58,660	-7,485	51,175																																																							
Projected Balance of the Joint Committee Reserve A/c as at 31.03.2020		323,863																																																								

No	Item	Action
	<p>The variance is largely due to underspends previously reported to the Joint Committee in the Month 7 monitoring report in particular underspends due to the lack of spend against the contingency and external advisors budgets, as well as savings associated with staff turnover and recruitment delay. Consequentially the projected budgeted drawdown from the Joint Committee Reserve Account of £58,660 was reduced to £7,485. The balance of the reserve account as at 31st March 2020 now stands at £323,863 and the options for the utilisation of an element of this reserve will be presented firstly to Contract Management Board and then the Joint Committee as part of the 2021/22 budget report as has been the case in previous years.</p> <p>The project team reported an underspend of £28,745, with the variance reflecting recruitment delays highlighted above with a number of Agency staff having been recruited on a temporary basis to partly cover the Project Administrator post during this financial year. This post has now been filled and the Project Team had a full complement of staff heading into 2020/21.</p> <p>The other significant variances identified in Table 1 are the External Advisors and Contingency provisions with the underspends reflecting that there has been no requirement to use these budgets in the 2019/20 financial year.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> I. To note the outturn position for the financial year ended 31st March 2020. II. To approve the Annual Return, and consequently authorise the Chairman to sign the Annual Return on behalf of the Joint Committee, and its subsequent submission to WAO to commence the 2019/20 audit. 	
22	Date of next meeting - TBC	

This page is intentionally left blank